



**Lutfia Rabbani
Foundation**

Leiden University Fund (LUF) – Lutfia Rabbani Foundation Scholarship

Application Form

Please consult the Terms and Conditions printed at the end of this form and complete this application form in accordance with the instructions. If you need more space, attach additional pages. Please note that only completed forms will be taken into consideration by the Board.

Check that you have included the following before sending it by mail or e-mail to the Foundation.

1. Motivation and purpose statement (in English)
2. Curriculum Vitae (in English)
3. Copy of passport
4. Copies of degrees or diplomas with academic transcripts (with English translations)
5. Two signed references from either academic or professional referees (in English)
6. Letter of acceptance from Leiden University
7. A detailed programme outline of the Master study the scholar intends to pursue at Leiden University (in English)
8. Budget; please be thorough in completing you budget to include tuition fees (and whether you have applied to other scholarship funds) as well as necessary expenses to be incurred during the academic year. The maximum amount that may be awarded is € 30,000 for an academic year;
9. Signed and dated application form

Personal data

Family name

First name(s)

Male/ Female/Other

Date and place of birth

Nationality

Country of Residence

Fathers name

Mothers name

Permanent home address

Mailing address (if different)

Telephone

Mobile

E-mail

Study Programme Information

Name of institution Leiden University_____

Department _____

Study programme _____

Contact person _____

Telephone _____

E-mail _____

Starting date of study (first year)

Duration of study

Declaration

I declare that the above information is correct and understand that the Terms and Conditions specified apply.

Place _____

Date _____

Signature _____

Check that you have included the documents listed on page 1 before submitting your application.

Lutfia Rabbani Foundation
P.O. Box 352
2501 CJ The Hague
The Netherlands

Terms and Conditions

1. The Foundation's scholarship is only valid for the proposed programme of study at Leiden University and only for the academic year for which the application is made. The scholar undertakes to diligently pursue his/her studies in compliance with the time limit set out in his/her application.
2. The Foundation is not responsible for costs incurred to or by third parties in the application process
3. It is the responsibility of the scholar to secure visa and other travel documents. The host university often supports this process.
4. The scholar shall respect and comply with the prevailing regulations of the authorities of the host institution and of the host country.
5. The scholar shall always act as an ambassador of the mission of the Foundation to foster mutual understanding between Europe and the Arab world through cultural and educational exchange. The scholar shall participate in activities related to this goal, organised by the Foundation or otherwise to the extent that this can reasonably be expected.
7. The scholar shall submit to the Foundation (a) a mid-year academic report, and (b) within two months after the completion of the study period for which the Foundation's award has been granted, a final narrative report of his/her studies including a completed evaluation form provided by the Foundation and a list of grades achieved.
8. The scholar will be referred to, as a "LUF – Lutfia Rabbani Foundation Scholar". Name, project details, photo and other information, including information from the abovementioned reports may be used in the Foundation's publications and on the website of the Foundation.
9. The scholar shall cite the support of the Lutfia Rabbani Foundation and LUF in his/her curriculum vitae, thesis and any other publications whenever reasonably appropriate.
10. False or faulty information provided in the application form or during the application process shall entitle the Foundation to withdraw the award.
11. Deviations and additions to these terms and conditions can only be agreed in writing.
12. The laws of the Netherlands shall apply to the contractual relationship between the scholar and the Foundation. Conflicts shall be resolved by the Netherlands court of competent jurisdiction.

